**Proposed Minor Report of UAC Subcommittee C**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Program Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Unit: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

| **Dimension** | **Criterion** | **Not Acceptable** | **Acceptable** | **N/A** | **Comments** |
| --- | --- | --- | --- | --- | --- |
| Institutional Rationale | Does the program rationale support the institutional need for the minor? |  |  |  |  |
| Does the program description clearly and accurately describe the new minor in sufficient detail? |  |  |  |  |
| Does the statement of the program’s goals and objectives clearly differentiate this minor from others?  |  |  |  |  |
| Does the proposal uphold IUPUI’s mission and vision? |  |  |  |  |
| Does the proposal clearly explain how the minor will enhance what the department/school currently offers? |  |  |  |  |
| Faculty and Staff | Has the unit certified that existing faculty are available or can be reallocated to offer the minor? |  |  |  |  |
| Facilities and Resources | Has the unit certified that it has existing resources (e.g., financial, learning, library, equipment) to offer the minor? |  |  |  |  |
| Curriculum | Does the program contain 15–18 credits? |  |  |  |  |
| Are prerequisites specified (with required grades) and based on the need to acquire foundational knowledge for success in later courses? |  |  |  |  |
| Learning Outcomes and Alignment with IUPUI Initiatives | Is there evidence that there is an appropriate means of assessing student learning related to the stated program outcomes? |  |  |  |  |
| While not required for a minor, do any of the required courses carry RISE credit? |  |  |  |  |
| Quality | Is the program evaluation plan focused on using assessment data within the program as well as provide an assessment of the effectiveness of the program as a whole? Are these determinations then used to support continuous improvement? |  |  |  |  |
| Evidence of Labor Market Need | Does the minor enhance the student’s professional and/or academic prospects? |  |  |  |  |

**Potential Negative Impact on Other Units:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **No** | **Yes** | **Unit(s) Potentially Impacted** | **Comments** |
| Does the curriculum have the potential to negatively impact enrollment in the courses or degrees in other academic units? |  |  |  |  |
| Does the proposal address the potential overlap with or duplication of existing courses or programs in other schools? |  |  |  |  |
| Are all new courses needed for the program already being offered? If not, have the new courses completed the remonstrance process? |  |  |  |  |

**Overall recommendation of subcommittee to approve or disapprove:**

**Justification for above recommendation:**